

# Life's Images Photography

## THE PROCESS

### **Session fee** (due at the time of booking)

Up to 3 people - \$75 weekday, \$100 weekend

The fee covers my time as well as expenses. This charge is separate from the cost of the portraits you select.

Maternity session are available as special sessions detailed in pricing.

I am available for on location work with a small additional charge.

### **Appointment retainer** (due at the time of booking)

Your appointment will be reserved by payment of a retainer in the amount of the session fee. This retainer is due at the time of booking and may be made by cash, Visa, Mastercard, or check. You may hand-deliver or mail this retainer to Life's Images Photography. Upon arrival for your portraits, your retainer will be applied to the Session fee. Gift certificates used toward session fees will be surrendered upon booking to hold your appointment. If you are a returning client, previous sessions and orders should be completed prior to making a new appointment – special circumstances can be discussed.

If you must cancel your appointment, doing so at least 48 hours in advance will allow your retainer to be refunded or your appointment to be rescheduled. Cancellation less than 48 hours before your scheduled time or failure to show will result in forfeiture of this retainer – it will be non-refundable.

### **Session time**

Your session is expected to take less than an hour. Newborn sessions may require more time (up to 3 hours) for feeding, changing, comforting. I allow time and privacy for those occasions.

Each session is intended for one main subject or small family and may include a few images with additional people (mother and child, mother and dad) – but please do not bring more than 2 additional persons to your session. It is much easier to get great portraits if there is a relaxed atmosphere, so please do not invite anyone along who may distract or make you feel uncomfortable.

When you book an appointment you will be provided tips for clothing and what to bring with you.

### **Viewing Your Portraits**

Your proofs will be ready for viewing between 7 to 10 days after your session. We will decide which type of proofing is most convenient for you and set up a time for you to view and place your order. Proofs will be presented in online or print format. Orders are expected during the presentation time – in person for printed proofs or during the 5 day duration of your online presentation. Extending the online viewing time requires a deposit toward your order.

### **Ordering Prints** (detailed pricing information is on reverse side)

50% of the purchase price is due on the day you place the order. This down payment is non-refundable as these are custom items that you are ordering. Please be prepared to place your order within a few days of the viewing. Prints may take up to 3 weeks to be ready for pick up. Handcolored images will take longer.

- Portrait orders have a minimum of \$200.
- Photo treasures are unique ways to enjoy your images (such as jewelry) and can be purchased after a minimum print order is placed.
- Your order is encouraged in the first few days after your proof presentation:
  - **30 days after your session**, client files/paperwork are archived. All of your images require reprocessing once archived, so orders, initial and reorders, after this time are subject to a reprocessing fee.
  - Specials, discounts, giveaways, contests are valid only for 30 days after your session. After this time, your order is subject to the current pricing and policies, including any reprocessing fees.
  - The session images collection can be purchased at a discount according to your order total and are available only for 30 days at the initial order.
  - Price and policies at the time of your session/booking are in effect for 30 days after the session. Any order after 30 days from your session will fall under the current pricing schedule and policies.

### **Receive order**

Order is to be paid in full before receiving photos. I accept cash, money orders, and Visa/Mastercard/Discover/Amex for your convenience. Your order reviewed thoroughly. Items accepted at time of delivery and in good condition are custom ordered items and cannot be returned. Life's Images is not responsible for damages incurred after time of delivery.

### **\*\*Copyright notice\*\***

All images (pictures) created by me during your session or otherwise are copyrighted and protected as such.  
As with other photo studios' pictures, it is illegal to make copies of these photos without my consent.